

Dear Graduand

The IMM Graduate School is looking forward to hosting you at the upcoming graduation ceremony:

Graduation ceremony:	Durban
Date:	Friday, 27 March 2026
Time:	The graduation ceremony formally commences at 13h00. Doors close 15 minutes before the start of the ceremony. Registration and collection of academic regalia starts at 10h00. Graduation photos will end at 12:00 and resume after the ceremony.
Venue:	Premier Splendid Inn Umhlanga 1 Umhlanga Ridge Boulevard Umhlanga
Parking:	Parking is available in the parkade from Level 3A to Level 9. Enter via 1 Umhlanga Ridge Boulevard, with the entrance marked by the Premier Hotel. The venue is also accessible by public transport. All guests should enter the venue through the boom gate.

Dress Code

Please note that Graduation Ceremonies will be formal, and all qualifying students will be permitted to participate on stage wearing the prescribed academic regalia of their newly conferred qualification. Kindly be reminded that academic regalia from previous qualifications will not be permitted.

Registration

Please check in at the registration desk upon arrival on **Level 10 (Conferencing)** of the venue. The registration desk will be clearly marked and located near the entrance to the venue. You will receive 3 cards with a pre-allocated seat number according to academic programme.

Card 1: Academic Regalia

Card 2: Podium

Card 3: Certificate Collection

Academic Regalia

Academic regalia must be collected after registration. Please use **Card 1: Academic Regalia** to collect the regalia.

Proceedings

- Please present the seat number on your card to an usher upon entering the graduation venue. The usher will escort you to your seat.
- The assembly will be requested to stand when the academic procession enters the venue. Please remain standing until the academic procession is seated.
- Graduands and guests will be formally welcomed, followed by a graduation address by a guest speaker.
- Ushers will guide Graduands to the stage. When instructed, Graduands will present **Card 2: Podium** to the name reader at the podium.
- When called, Graduands will cross the stage individually and take part in the commencement ceremony. An official stage photographer will capture the moment.
- Upon exiting the stage, Graduands will be directed to the certificate collection desk. They will be required to present **Card 3: Certificate Collection**, after which they will receive their certificate and sign to acknowledge receipt.
- Graduands will then return to their seats after collecting the certificate. Doors to the venue will remain closed and Graduands and guests remain seated for the duration of the ceremony.



- Academic awards will be awarded toward the end of the ceremony.

Regards

The IMM Graduate School